

ORDINANCE NO. 919

AN ORDINANCE FOR THE CITY OF REDMOND, WASHINGTON, AMENDING SECTION 2.04.070 OF THE REDMOND MUNICIPAL CODE TO PROVIDE FOR A CONSENT AGENDA AND ESTABLISHING THE ORDER OF BUSINESS ON THE AGENDA.

THE CITY COUNCIL OF THE CITY OF REDMOND, WASHINGTON,
DO ORDAIN AS FOLLOWS:

Section 1. Section 2.04.070 of the Redmond Municipal Code is hereby amended to read as follows:

"2.04.070 AGENDA.

- A. Preparation of Agenda. An agenda of all regular meetings shall be prepared by the City Clerk and transmitted to the Mayor and Council members at least 96 hours prior to the time of the meeting. The agenda shall consist of the business to come before the City Council, but shall not preclude the Council from considering matters in addition to those set forth on said agenda. The heads of the various departments of the City should report agenda matters and deliver copies of supporting materials to the City Clerk in sufficient time for their inclusion on the agenda.
- B. Consent Agenda.
1. Each agenda shall include a 'consent agenda' in the order of business. Consent agenda items may include, but shall not be limited by this reference, approval of all Council minutes, acceptance of all advisory board and commission minutes, final approval of leases and contracts, final acceptance of grants, deeds or easements, setting dates for public hearings, approval of change orders, acknowledging receipt of claims for damages against the City, passage of resolutions and/or ordinances requiring no further public hearing and which the Council has given directions to prepare, and such other routine items as the Mayor and/or City Clerk may deem appropriate to be placed upon such a consent agenda.
 2. The reference material for all matters listed within the consent agenda shall be distributed to each member of the City Council for their review prior to the meeting. Matters on such consent agenda shall be considered to be routine and may be enacted by a single motion of the Council with no separate discussion unless removed from the consent agenda as hereafter provided.
 3. If separate discussion of any consent agenda item is desired, that item may be removed from the consent agenda at the request of any individual Council member. At the conclusion of passage of the consent agenda, those items removed at the request of any individual Council member shall either be discussed and acted upon before proceeding to the next item of business on the agenda or shall be set to a later position on the agenda for that meeting.

- C. Audience Participation. Items from the Audience limited to five minutes or less, will be received during the meeting at the appropriate place on the agenda to encourage citizen input and participation in Council meetings.
- D. Order of Business. The order of business shall follow as nearly as possible the order of the agenda as follows:
- (1) Items from audience five minutes or less;
 - (2) Consent agenda;
 - (3) Hearings and reports:
 - (a) Hearings:
 1. Hearing;
 2. Passage of any applicable ordinance or resolution
 - (b) Reports:
 1. Staff reports;
 2. Committee reports;
 - (4) Old business;
 - (5) New business;
 - (6) Ordinances and resolutions;
 - (7) Approval of vouchers;
 - (8) Adjournment.

The order of business set forth above is a guideline and shall not be construed in any way as to limit the order in which the Council may elect to proceed with its business."

Section 2. This ordinance shall be in full force and effect five (5) days after passage and publication as provided by law.

CITY OF REDMOND

Christine T. Himes
MAYOR, CHRISTINE T. HIMES

ATTEST/AUTHENTICATED:

Paul F. Kusakabe
CITY CLERK, PAUL F. KUSAKABE

APPROVED AS TO FORM:
OFFICE OF THE CITY ATTORNEY:

BY John D. Wallace

FILED WITH THE CITY CLERK: May 1, 1980
 PASSED BY THE CITY COUNCIL: May 6, 1980
 SIGNED BY THE MAYOR: May 6, 1980
 PUBLISHED: May 14, 1980
 EFFECTIVE DATE: May 19, 1980